



BORROWED EQUIPMENT FORM
The American Guild of English Handbell Ringers, Inc.

Thank you for your willingness to lend equipment for use during an AGEHR sponsored or endorsed event. AGEHR events could not exist without generosity such as yours. To help communicate and identify equipment being loaned, please provide the information requested below. AGEHR, Inc. carries complete insurance coverage which will cover all equipment while in the custody, care and control of AGEHR or its representative.

ORGANIZATION NAME: _____

CONTACT PERSON: _____ MEMBER NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE - DAY: _____ EVENING: _____

CELL PHONE: _____ E-MAIL: _____

COMMITTEE/INDIVIDUAL THAT APPROVED THE LOAN: _____

EQUIPMENT ON LOAN

Item Description	Manufacturer	Serial Number	Quantity	Replacement Value

EQUIPMENT IS LABELED WITH: _____
(i.e. red ribbons, blue dots, name on case, etc.)

CONDITION OF EQUIPMENT ON PICK-UP:
(please note any breaks, tears, marks, missing items, etc.)

AGEHR Representative Initials _____ LENDER'S INITIALS _____

CONDITION OF EQUIPMENT ON RETURN:
(please note any breaks, tears, marks, missing items, etc.)

AGEHR Representative Initials _____ LENDER'S INITIALS _____

PICK-UP TIME AND PLACE: _____

RETURN TIME AND PLACE: _____