



16th International Handbell Symposium

CHOIR/TEAM Registration Form

****please print**

Date : _____

Section 1 – Choir/Team information

Handbell Association/Guild	Handbell Musicians of America	Member Number:	
Name of Choir/Team			
Name of conductor(Family name)			
Name of conductor(First name)			
E-mail of conductor			
Air-mail of conductor			
Would you be willing to allow a ringer attending as an individual to cover a missing position with your choir/team during the massed ringing?			
Are you willing to allow a special performance choir (ex. a Symposium choir) to use your bells/chimes for rehearsals and performance?			
Do you have access to the internet for completing your class/workshop choices?			
Does your Choir/Team wish to have a solo performance opportunity (additional form required):			

Section 2 – Summary of your Choir/Team *(Enter the number of each category attending from your group)*

Category (Abbreviation)	Directors D	Adult Ringers AR	Junior Ringers (under 18years) JR	Chaperons C	Non-Ringers N	Total

Section 3 – Charges and Payment

Item	Number	cost each	Total(\$)	Notes
Registration full fee		\$800.00		
Foam Per Piece Size(75cm×60cm)-one table (180cm ×75cm) requires 3pcs		\$13.00		
Group photos		Free	Free	1 free for each registered member of your group
Additional concert/banquet tickets (Held on August 9th)		\$48.00		1 per person included with Registration fee- these are for extra tickets
Transfer to/from airport by coach				Cost to be determined – estimate \$5 each way per person
Grand total				
Deposit (non-refundable)		\$300.00		Due with registration
Balance due				Payable before March 15, 2014

Section 1 – Continued.

For each registrant, please fill in the following information:

Example	Family Name	First (given) Name	Gender Male/ Female	Age (if under 18)	Shirt Size (XS,S,M,L, XL,2XL, 3XL,4XL)	Category (See page 1. D,AR,JR,C,N)	Special needs for Registrant (See blow)
AA	Smith	Jane	M / F	17	XS	JR	Yes/No
BB	Brown	John	M / F	-	2XL	C	Yes/No

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Details of special needs (* list registrant's number and their requirements as following examples)

#AA	<i>Has epilepsy and all choir members can assist with her needs</i>
#BB	<i>Requires a vegetarian diet but does eat fish</i>

Section 4 – Equipment.

How many octaves of handbells will you bring?	
How many octaves of chimes will you bring?	
Number of tables required (tables are 180cm x75cm)	
Will you be taking your purchased Symposium foam home?	
Do you need any special set-ups for your choir/team (ex. bass bell racks, chime racks etc)? Please describe/sketch on a separate sheet with floor space needed	
<i>*Please describe/draw here.</i>	

Registrants from Korea, Japan, Great Britain, Canada, Australasia, USA and Hong Kong must submit all payments and registration forms through their handbell guild.

* All deposits are non-returnable and cannot be refunded. Refunds of balance payments for cancellations made and advised to the organizers by March 31, 2014 are at the discretion of Korean Handbell Association.

* Cancellations made after March 31, 2014 are completely non-refundable.

* Delegate substitutions may be permitted.